

Please e-mail completed form to [mbenitez@kent.edu](mailto:mbenitez@kent.edu)

**PART 1: To be completed *by the student*:**

Student:	
Student e-mail:	
Student cell phone:	

Employer:	
Employer address:	
Employer phone number:	

Some of the primary tasks that will be assigned to me include:

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**PART 2: To be completed *by employer*:**

The above named employer agrees to hire the above named student from \_\_\_\_\_, to \_\_\_\_\_, dates as a fashion design intern.

The student intern **will/will not** (circle one) be paid a wage of \_\_\_\_\_ /hour.

In order to meet University requirements, the student must complete 225 hours of supervised work while enrolled in the class. Additionally, the student will complete a self-evaluation of their performance at midterm (after the completion of at least 110 hours of work and no later than the completion of 140 hours of work) and interview a superior. At the end of the internship, the supervisor will complete an evaluation form and the student will write a report on their internship experience.

Any questions about the internship may be directed to:

Professor **Margarita Benitez**, The Fashion School, Kent State University, 330.672.0170, [mbenitez@kent.edu](mailto:mbenitez@kent.edu)

Supervisor (print name and title)

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Supervisor (signature)

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