

E-mail to mбенitez@kent.edu

A written, critical analysis of the internship experience and your performance is required for the Final Report. It should be a minimum of 800 words. It should be written in narrative form (i.e., don't list the following questions and answer them) and it will be graded based on the fact that you are a college level senior and should possess appropriate writing skills. Hence, grammatical errors will affect your grade.

Address the following in your report:

- From your internship experience, examine the qualifications and attributes of a successful person in your immediate supervisor's position.
- From your internship experience, examine the qualifications and attributes of a successful intern in position you held.
- Briefly discuss your most positive learning experience during the internship.
- What skills, knowledge, and attitudes did you acquire?
- Of newly acquired skills, and/or attitudes, were you lacking any that should have been part of your education?
- Briefly comment and evaluate your employer on the following:
 - Assistance/training to help you learn your job effectively
 - Attitude toward providing a meaningful internship experience
 - Support provided to you throughout your internship experience
 - Direction / goal setting to ensure your internship was productive
 - Communication and feedback throughout the experience
 - Overall supervision was effective and meaningful for you
- Describe your on the job personal strengths and weaknesses
- Describe how this experience will influence you in the immediate future, whether you are completing course work or will be looking for further work.
- List any suggestions for improving the FDM internship program.

The final report is confidential and will not be shared with your supervisor or company, but may be shared with future student interns.

See course syllabus for due dates for the final report and final evaluation.